



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

15 Aug 2025

DIVISION MEMORANDUM
No. 415, s. 2025

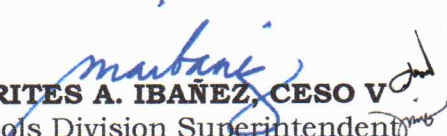
TRANSFER OF SPORTS SUPPLIES AND EQUIPMENT TO A NEW STOCKROOM

To: Asst. Schools Division Superintendents
Education Program Supervisor – MAPEH
Public Schools District Supervisors
School Heads of Public Elementary and Secondary School
All Other Concerned

1. To ensure that all assets under the Schools Division Office are all accounted, always kept in order and safe, the following personnel are hereby advised to report at the Schools Division Office, Bolbok, Batangas City on August 19 - 20, 2025.
2. Listed hereunder are the names of personnel involved. This Memorandum shall serve as their Authority to Travel.

| NAME | SUB-OFFICE |
|------------------------|---------------|
| CRISTOBAL ADARLO | BAUAN |
| RAY-JOWEL H. CARANDANG | SAN JUAN WEST |
| RESTITUTO CABRERA | AGONCILLO |
| LEANDRO M. DUMAN | BALAYAN WEST |
| CECILIO RABANO | TAYSAN |
| SONNY ANDAL | CUENCA |
| FREDIE Q. QUINCE | SAN JUAN WEST |
| BERNARDINO D. MENDOZA | SAN JUAN EAST |
| EDMUND S. DE LEON | STA. TERESITA |

3. For concerns, you may contact Mr. Jimmy J. Morillo, EPS I MAPEH / Division Sports Coordinator at jimmy.morillo@deped.gov.ph and 726-2144 loc. 213.
4. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent



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Encl.:

As Stated,

To be indicated in the Perpetual Index
under the following subject:

Issuances
Division Memorandum

JJM / Transfer of Sports Supplies and Equipment to a New Stockroom
R2-145746 / August 15, 2025